

# OAK GROVE BAND BOOSTER MEETING

7/18/2016

**Call to Order:** 7:09 pm

**In Attendance:** Delmy Aaumone, Kristine Bond, Cheri Clinkenbeard, Amy Guzules, Roxanne Koester, Carol Matzas, Chris Moura, Angela Palisoc, Darci Schneider, Jared Wiitala, Sharane Wiitala,

**Approval of Minutes:** Amy Guzules of 1<sup>st</sup>/Sharane Wiitala of 2<sup>nd</sup>

**Band Director Report:** Chris Moura

- 4<sup>th</sup> of July Parade was successful we had 49 members and they sounded good
  
- 2016 Show is Playground.
  - No ballad this year
  - Lots of props will be used. 12 foot poles with flags on top, A frames with percussion attached, Arches to be like jump ropes as well as light up jump ropes. PVC pipe pick up sticks. Mandarin Corps may have props we can borrow.
  - Open request to student body for 16-20 prop movers/actors. Participants will be dressed like the guard and will have to pay fees.
  - Saturday, August 13<sup>th</sup> is the Parent meeting for the 2016-17 school year.
  - September 22<sup>nd</sup> or 23<sup>rd</sup> will be the official invitation to Europe, and kids will perform
    - Europe trip is possibly London and Madrid
  - This year students will learn to write their own dot sheets
  - As of now we are not doing Fleet Week this year

**Guard Director Report:** Teresa Moura (no report)

**Treasurer:** Cheri Clinkenbeard and Darci Schneider

- Profit and Losses were discussed
- Budget for the 2016/2017 Season was proposed

**Fundraising:** Amy Guzules

- Mixed Bag Fundraiser- Will run through the month of August online
- Panda Dinner Night Fundraiser-August 15<sup>th</sup>
  - Every 2<sup>nd</sup> Monday will be a Dinner Night Fundraiser
- 5K Walk/ Run in the Spring-Need a committee of volunteers
  - Jared suggested that we have a medal to hand out at the completion of the race

**Hospitality:** Cheri Clinkenbeard

- Getting the truck ready for the new season

**Uniforms:** Kristine Bond

- We will be fitting uniforms at Band Camp 3<sup>rd</sup> block Monday, 2<sup>nd</sup> and 3<sup>rd</sup> Block Tuesday, 2<sup>nd</sup> and 3<sup>rd</sup> Block Thursday and Friday and all 3 blocks Saturday.
- We will need volunteers to wash, iron and held organize uniforms

**Student Accounts:** Sharane Wiitala (no report)

**Truck & Pit:** Jared Wiitala

- Jared will check with JW to find out how he wants the floor for the rack to be built

**President:** Angela Palisoc

- Martha Brazil would like us to move our meetings to Wednesday nights. More information to come.
- Field Season Costs
  - Guard: 703.00, Band New Student \$552.00, Band Returning Student \$502.00
  - Moved to approve Field season costs 1<sup>st</sup> Amy Guzules/2<sup>nd</sup> Roxanne Koester. Cost were approved
- Amendments to the Constitution
  - Article III, Section 2 Uniform Maintenance Fee
 

Proposed Verbiage: The Uniform Maintenance Fee is no longer allowed, as per CA State law AB 1575. No fees may be charged for uniforms unless they are taken out of the country. The cost of consumable items, like gloves, tights, shoes, and polo shirts, is charged to the student activities fund of those students who order such items.

Article III, Section 3. Activities Fund

Proposed Verbiage: No fundraised money can be returned to individual students when they leave the program. No excessive private money should be deposited in this account because money is not refundable. All residual monies accrued when students leave the program shall be transferred to the General Account. The use of this General Account money will be decided by the Booster Board.

Article III, Section 8. Booster Volunteer Guidelines

Delete section “(a) Bingo Support” because it’s about Bingo. Rename Section 8 “Additional Fundraisers” and delete the (b).

Article V, Section 6, Treasurer (e)

Proposed Verbiage: The Treasurer shall be a signatory on all accounts held by the boosters

Article V, Section 8. Class Representatives (b) and (c)

Proposed Verbiage: (b) Participation in Booster email lists. (c) Post information to the website and social media. \*\*But this should be assigned to the President or Social Media position

Article VI, Section 8. Voting

Proposed Verbiage: \*\*Discussion needed about email based voting.  
Change needed?

Article VII, Section 1. General Fund

Proposed Verbiage: The Booster general fund shall be the pool of monies generated from board-approved fundraisers.

Article VII, Section 2, Fiscal year

Proposed Verbiage: The Band Booster's fiscal year shall be July 1<sup>st</sup> through June 30<sup>th</sup>. All accounts shall be reviewed and a complete financial report for the fiscal year will be brought forth by the Treasurer no later than Ninety (90) days following the close of the fiscal year.

Article VII, Section 4. Payment Limitations

Proposed Verbiage: The General Fund account shall have four valid signers: General Fund Treasurer, Student Accounts Treasurer, Booster President, and one other signer designated by the Executive Board. One signature is required for payments of \$750.00 or less from the Booster General Fund Account, all other payments require two valid signatures.

Article VII, Section 6. Bingo Management Team DELETE

Article VII, Section 7. Bingo Manager DELETE

Article VII, Section 8. Bingo Treasurer DELETE

Article VII, Section 9, Bank Signatory Renumber to Section 6

Article VII, Section 10. Obligations Renumber to Section 7

Article VII, Section 11. Fundraising Renumber to Section 8

Proposed Verbiage: All fundraising opportunities are to have a pre-designated split of profits between Booster General Fund and Student Activities Funds. All splits are to be vote on at a Booster Board Meeting.

When Europe trips are planned, fundraised money held in the Students Activities Fund can be used to fund student trips and parent-chaperone trips. After the student's normal season program costs and Europe trip costs are fully funded, excess fundraised monies accredited to the student can be used to pay for a parent's trip. The parent must be confirmed as a chaperone and must have paid the deposit with their own funds.

**Class Representatives:**

- Roxanne Koester will be the Freshman Class Rep

**Webmaster:**

- There have been a lot of new updates to the website

**Other Business:**

- Do we need to upgrade or square reader to take the new chip credit cards?
- Donors Choose-Look into funding projects we need to have done

**Meeting Adjourned:** 8:50pm Name of 1<sup>st</sup>/Name of 2<sup>nd</sup>

**Next Meeting:** August 9,2016