

OAK GROVE BAND BOOSTER MEETING

October 14, 2014

Call to Order: 7:06pm

In Attendance: Sharane Wiitala, Barabara Sato, Brinda Keralavarma, Erica Guerrero, Kristen Burbridge, CeeCee Cruz, Amy Guzules, Angela Palisoc, Darci Schneider, Kristine Bond and Cheri Clinkenbeard

Approval of Minutes: Angela 1st and CeeCee 2nd, w/date correction. (Darci abstained as she came late and didn't have a chance to review prior to vote)

Band Director Report: Chris Moura – not in attendance/no report

Guard Director Report: Teresa Moura –not in attendance/no report

Bingo: Amy Guzules

- Discussion held about whether or not someone should speak at the District Meeting on Oct. 16 – Amy is still considering whether or not she will speak
- Preparation of cash handling procedures is in progress so we can obtain approval from the District
- Kristen and Amy to go to City Hall regarding the BINGO permit
- BINGO cash handling procedures/info from years ago found in the BINGO shed. Kristen and Amy to sift thru the information and will update/incorporate in the new procedures as appropriate
- BINGO accts. have been moved to BofA on Blossom Hill Rd/Snell Ave.
 - Amy and Kristen named as BINGO Co-Managers

Treasurer: Tish Calderon – not in attendance/Amy gave reports

- Handouts given
- Discussed new Balance Sheet and the Profit and Loss Report

Fundraising: Kristen Burbridge

- Barbara Sato reported that if any band/guard member had family that worked for Walmart, Walmart will donate \$500 to the employee's organization if the employee/parent/family member donates 40 hrs (or \$250/20 hrs) to any non-profit organization
- Tree/Wreath fundraiser continues thru 11/5
- ASB club will be holding candle fundraiser

Hospitality: Cheri and Charlie Clinkenbeard

- Things have been running according to plan and on schedule
- Plans for championships are well underway

Uniforms: Darci Schneider

- Reminded to have straps washed as needed
- Still waiting on button order

Student Accounts: Darci Schneider

- Darci/Tish to continue on the Quickbook cleanup
- Lengthy discussion on students w/outstanding balances and brainstorming session to solicit ideas to encourage families to bring their accts up to date
 - Discussed encouraging students (18+), parents, family members to work Sharks/Shoreline to pay student acct balances

Web Master: Randy Palisoc – not in attendance/Angela gave report

- Handouts given
- Discussed Google Drive or Yahoo storage for OGBB forms
- Randy and Jay Calderon in discussion about the website

Truck & Pit: Kristine Bond (for George)

- Wheels for props are being purchased

President/New Business: Amy Guzules

- Taxes to be completed 11/15
 - Amy to provide engagement letter and information about the CPA she and Kristen met with and hired
 - Amy to turn over the books ASAP
- Amy to follow up w/Kelly at the District regarding the Nov. agenda
- Amy to apply for Grammy Grants, and any other Grants she can find that we qualify for
- Executive Board, Committee Chairs to continue on job descriptions

Meeting Adjourned: 8:45pm (Cheri moved and Sharane 2nd)

Next Meeting: November 11, 2014